



Title: Junior Architectural Technologist

Location: 3203 - 93rd Street NW, Edmonton

At Sterling Homes, our people make the difference. We offer an exciting place to build your career with competitive compensation and benefit packages, company matching RRSP/DPSP program, employee home purchase program and employee discounts.

Job Overview

Reporting to the Production Manager, as the **Junior Architectural Technologist** you will create designs and drawings to facilitate the construction of new homes. You also provide technical information and knowledge that supports profitable business decisions.

Your day-to-day responsibilities will include:

- Understanding and ensuring architectural and structural requirements, elements, building codes and by-laws are followed.
- Reviewing offers to purchase and change modification requests in order to modify existing standard plans to meet purchaser's requests.
- Completing documentation packages, producing drawings sets and maintaining standard model plan library.
- Applying for building permits.
- Preparing and submitting drawings to engineering consultants for structural certification and/or applying for architectural approval from the developer's consultant.

As our ideal candidate, you are...

- Organized; you effectively manage your time while balancing multiple priorities.
- A strong communicator; you clearly express your thoughts in conversation and in written communication.
- An active listener; you seek to understand and listen to others in a non-judgmental way.
- Detail oriented; you focus on detailed accuracy when dealing with a high volume of work.
- A team player; you contribute as a team member and share equally in the exchange of ideas, concepts and process outcomes.

Essential Requirements

- Diploma or certificate in Architectural Technology.
- Comfortable using, Microsoft Office Programs (Outlook, Word, Excel, Teams, SharePoint and PowerPoint) and AutoCad and Revit.
- Satisfactory verification of criminal record check.

Preferred Qualifications

- Drafting and design experience in the residential construction industry is an asset.

What We Value

- Creating trusting and successful working relationships.
- Staying current with technical job skills.
- Cooperating with team members in an open, supportive and respectful manner.
- Setting clear, measurable and achievable goals.
- Taking responsibilities for the outcomes of decisions and actions.

Working Conditions

You primarily work in an office setting during regular business hours. Overtime may occasionally be required.

About Us

Sterling Homes, a single-family business unit of Qualico, has been building homes in Western Canada for over 60 years and providing outstanding service to homebuyers in many of Western Canada's finest communities. We are committed to providing the best new home experience possible by providing an unwavering commitment to quality of design, construction, and customer service. Sterling Homes operates in Edmonton, Calgary and Winnipeg. To learn more, click [here](#).

Qualico welcomes applications from people with disabilities. Accommodations are available upon request during the assessment and selection process.

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reason to come to work every day.

Closing Date: September 10, 2026

[Apply Here](#)

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